APPLICATION TO PREPARE A CERTIFICATE OF FOREIGN BIRTH

Effective January 1, 2013, the Center for Health Statistics may prepare and register a Certificate of Foreign Birth upon receipt of a request from an adoptive parent or an adopted individual 19 years of age or older. A Certificate of Foreign Birth may be put on file for a child who has automatically acquired United States citizenship following a foreign adoption and who possesses a Certificate of Citizenship in accordance with the Child Citizenship Act. Upon receipt of the required documentation and the appropriate fee, the Center for Health Statistics will prepare a Certificate of Foreign Birth showing the child's new name and the name(s) of the new parent(s). **All** of the following documents must be provided in order to prepare the Certificate of Foreign Birth:

- ☐ The child's Certificate of Citizenship;
- ☐ A certified copy of the child's foreign birth certificate and certified English translation;
- ☐ The original documents related to the foreign adoption certified by the United States Embassy abroad and certified English translation;
- ☐ The Social Security card of the child;
- ☐ A valid government issued picture identification of parent or parents, such as a passport, driver's license, or military identification;
- ☐ Proof of current residency of the parent or parents in the State of Alabama. Submit **at least one** of the following:
  - o Valid Alabama driver's license;
  - o Current Alabama tax return;
  - o Current Alabama property tax bill;
  - o Current utility bill;
  - o Another record that confirms Alabama residency.

The fee to prepare the Certificate of Foreign Birth is $25.00 which includes one certified copy of the new record. Additional copies of the same record ordered at the same time are $6.00 each. There is an additional fee of $15.00 to expedite a request. Make check or money order payable to "State Board of Health." **FEES ARE NOT REFUNDABLE. Complete and send the application below with the required documents and appropriate fee to:**

Center for Health Statistics
Adoption Specialist
P.O. Box 5625
Montgomery, AL 36103-5625

If you have additional questions, call 334.206.2644. **NOTE:** If the child was born in another country to a U.S. citizen, contact the U.S. Department of State at 202.955.0307 or visit the website: www.travel.state.gov.

You must answer the following question: Is there a certificate of foreign birth on file or action pending for this child in another state? ☐ **YES** ☐ **NO**

Full Name of Child on New Birth Certificate	First	Middle	Last

Date of Birth of Child	City and Country of Birth	Sex

Full Maiden Name of Adoptive Mother	First	Middle	Last

Date of Birth of Adoptive Mother	State of Birth of Adoptive Mother (If not in U.S.A., name country)

Full Name of Adoptive Father	First	Middle	Last

Date of Birth of Adoptive Father	State of Birth of Adoptive Father (If not in U.S.A., name country)

APPLICANT SECTION
(THIS SECTION MUST BE COMPLETED)

Number of Copies: _____ **Amount Enclosed** $ _____

Anyone providing false information or falsely applying for a record is subject to a penalty upon conviction of up to three months in the county jail or a fine of up to $500. Code of Ala. 1975, § 13A-10-109. By signing, you are certifying you have a legal right to the record requested and all of the information provided on this form is true and correct.

Signature	Date

Printed Name	Day Time Phone

Address

City	State	Zip