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## ABBREVIATIONS

(Joint Policy for Home Care, and Bio-Monitoring)

## POLICY

Home care staff will use approved abbreviations in documentation of patient medical records.

## PURPOSE

- To standardize abbreviations used in patient medical records.

## GENERAL INSTRUCTIONS

1. Approved abbreviations to be used by staff in documentation of patient medical records are found in The Charles Press Handbook of Current Medical Abbreviations.
2. Additional approved abbreviations that can be utilized in documentation are included in the policy.
3. Also refer to the Official "Do Not Use" list.
4. Also refer to the Institute for Safe Medication Practices (ISMP's) List of Error-Prone Abbreviations

# ABBREVIATIONS

## A

AAA	Area Agency on Aging
AAROM	Active-assistive range of motion
ADC	Adult Day Care
ADH	Adult Day Health
ADPH	Alabama Department of Public Health
ADSS	Alabama Department of Senior Services
AE	above elbow
AEB	as evidenced by
AHIF	Alabama Head Injury Foundation
approx	approximately
appt	appointment
AR#	accounts receivable number
Ass't, asst	assistance
ASV	aide supervisory visit
ausc	auscultation

## B

BE	below elbow
BHCS	Bureau of Home and Community Services
BJA	below knee amputation
BK	below knee
BS, bs	blood sugar

# ABBREVIATIONS

BSW Bachelor of Social Work

## C

CCC Certificate of Clinical Competence

CDC Centers for Disease Control and Prevention

Cert certification

CHAP Community Health Accreditation Program

cg caregiver

CGA contact-guard assistance

CM case manager/Clinical Manager

CMS Center for Medicare and Medicaid Services

conf conference

CoP Conditions of Participation

COTA Certified Occupational Therapy Assistant

CP cardiopulmonary

CPM continuous passive motion

CS community services

## D

DASV direct aide supervisory visit

D&D disease and disability

DHR Department of Human Resources

DLC Division of Licensure and Certification

DORM Division of Risk Management

# ABBREVIATIONS

Dr.	Doctor
dx	diagnosis
dz	disease
<b>E</b>	
EBT	Electronic Benefit Transfer
E/D	elderly and disabled
ER	emergency room
etc	an so on (etcetera)
ex	exercise
exam	examination
<b>F</b>	
FHT	fetal heart tones
fsbs	fingerstick bloodsugar
ft	foot
<b>G</b>	
Gs	gluteal set
G-tube	gastrostomy tube
<b>H</b>	
HA	home attendant
HB	homebound
HCD	Home Care Director
HD	Health Department

# ABBREVIATIONS

hemi	hemiplegic
Hep, hep	home exercise program
hgb	hemoglobin
HH	home health
HHA	home health agency
HH Aide	home health aide
HHRG	home health resource group
HHS	Health and Human Services
	Home Health Supervisor
HM	homemaker
HIPPS	Health Insurance PPS
hoh, HOH	hard of hearing
hosp	hospital
HPS	Health Provider Standards
ht	height
HV	home visit
Hx, hx	history
hyper	hyperglycemia
hypo	hypoglycemia

## I

ie	such as
info	information

# ABBREVIATIONS

ISR	infection screening report
<b>J</b>	
<b>K</b>	
<b>L</b>	
L	liter
LBSW	Licensed Bachelor Social Worker
LC	Life Care
LCSW	Licensed Certified Social Worker
LE	lower extremity
LGSW	Licensed Graduate Social Worker
LPTA	Licensed Physical Therapy Assistant
LUPA	Low Utilization Payment Amount
<b>M</b>	
MDA	Medical Device Act
M'caid	Medicaid
M'care	Medicare
MI	middle initial
mo	month
MSA	Metropolitan Statistical Area
MSP	Medicare Secondary Payor
MSS	Medical Social Services
MD	Medical Doctor

# ABBREVIATIONS

## N

n/c no charge

nc, n/c nasal cannula

## O

o/a observation and assessment

OASIS Outcome and Assessment Information Set

OBQI Outcome-Based Quality Improvement

OBQM Outcome-Based Quality Management

oint ointment

OOB out of bed

OTA Occupational Therapy Assistant

## P

PAC Professional Advisory Council

PAE potentially avoidable event

PC phone call

Pc personal care

ped pediatric

PEP partial episode payment

per through or by

PHA Public Health Area

POA power of attorney

POC, poc plan of care

# ABBREVIATIONS

PPS prospective payment system

PROM passive range of motion

pro-time prothrombin time

PSDA Patient-Self Determination Act

PTA Physical Therapy Assistant

pt patient

## Q

QA/PI Quality Assurance/Performance Improvement

QI Quality Improvement

QOW every other week

q\_h every\_hours

qs, Qs quad set

## R

RAP request for anticipated payment

RBS random blood sugar

re: regarding

rec'd received

recert recertification

RHHI Regional Home Health Intermediary

R Ph Registered Pharmacist

r/t related to

RW rolling walker



# ABBREVIATIONS

## S

SCIC	significant change in condition
S/E	side effects
SLP	Speech Language Pathologist
SN, sn	skilled nurse(ing)
SNF	skilled nursing facility
SNV	skilled nursing visit
SOA code	source of admission code
SOC	start of care
SR	skilled respite
SS#	social security number
SSI	supplemental security income
s/s	signs/symptoms
SUP	State Supplementation
SV	skilled visit
SW	social work
	standard walker

## T

TC	telephone call
TDWB	touch down weight bearing
TKE	terminal knee extension
tol	tolerate

# ABBREVIATIONS

Tx, tx                      treatment

## **U**

UE                          upper extremity

USR                        unskilled respite

## **V**

vag                         vagina

vaginal

v/o                         verbal order

vp                          venipuncture

v/s                         vital signs

## **W**

WBTT                      weight bearing to tolerance

w/c                         wheelchair

wk                         week

w/                          with

w/o                         without

## **X**

## **Y**

y/o                         years old

## **Z**

## COMMONLY USED PT ABBREVIATIONS

### A

AAROM	active assistive range of motion
AD	assistive device
a.e.b.	as evidenced by
AKA	above knee amputation
asst	assist/assistance

### B

bal	balance
BEA	below elbow amputation
bil	bilateral

### C

COTA	certified occupational therapy assistant
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### D

DC	discontinue, discharge
d/t	due to

### E

eob	edge of bed
e-stim	electrical stimulation
ex	exercise

### F

F	fair
flex	flexion

### G

gt	gait
gt.tr.	gait training

## COMMONLY USED PT ABBREVIATIONS

### H

HEP home exercise program

HP home program

### I

I independent

indpt. Independent

incr.,inc increased(ing)

I/O in/out

irreg. irregular

### J

### K

K-Tape kinesiology tape

KT kinesiology tape

### L

L left

LRAD least restrictive assistive device

LTG long-term goal

### M

med medicine/medication

mets. Metastasis

ms muscle

mss massage

### N

n. nerve

neuro neurology

## COMMONLY USED PT ABBREVIATIONS

### O

obs	observe
OT	occupational therapy/therapist
OTA	occupational therapy assistant

### P

P	poor
path	pathology
ped	pediatric(s)
pharm	pharmacy
pneu.	Pneumo, Pneumonia
PNX	pneumothorax
prod.	productive
prog	prognosis
PROM	progressive range of motion
PSH	past surgical history
PT	physical therapy/therapist
PTA	physical therapy assistant
PWB%	partial weight bearing with percent

### Q

### R

R,r	right
RE	reconditioning exercise
RW	rolling walker

### S

sec	second
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## COMMONLY USED PT ABBREVIATIONS

sens	sensory, sensation
s.gl	without correction(without glasses)
skel	skeletal
SLP	speech-language pathology/pathologist
sp. cd.	spinal cord
spin	spine, spinal
spont	spontaneous
s/s	signs and symptoms
SS	social service
ST	speech therapy/therapist
subcut	subcutaneous
supin	supination
SW	standard walker
<b>T</b>	
TDWB	touchdown weight bearing
ther ex	therapeutic exercise
tib	tibial/tibialis
TNS	transcutaneous nerve stimulation
tol	tolerated
TTWB	toe touch weight bearing
<b>U</b>	
u.s, US	ultrasound
<b>V</b>	
vc, v/c	verbal cues
via	by way of

## COMMONLY USED PT ABBREVIATIONS

### **W**

w/c, wh.ch.      wheelchair

WBT              weight bearing tolerance

WBTT            weight bearing to tolerance

w/n              within

WP, wp          whirlpool

### **X**

### **Y**

yo, y.o.          years old

yrs              years

### **Z**