

**Pam Kendrick
Paralegal Profile**

Title: Paralegal

Education: Auburn University at Montgomery
Bachelor of Science in Justice & Public Safety, 1998
Legal Assistant Certification, 1998

Troy University
Masters Program in Judicial Administration

Experience: Alabama Department of Public Health, Montgomery, AL
Paralegal (August 2002 – Present)

Alabama Bureau of Investigations, Montgomery, AL
Investigative Analyst (November 1995 – August 2002)

Legal Area: Coordinator for the Alabama Procedure Act rule making process for the Department of Public Health. Administer opinions regarding subpoenas and releases to statewide departmental staff. Assist attorneys in preparing for trial, draft pleadings, correspondence, motions and discovery documents.