

# First Time Licensee or EMT Applicant

## Submitted Identification Card Photo Requirements

Follow this document if you are not affiliated with a state licensed EMS service

The Office of Emergency Medical Service & Trauma (OEMS&T) requires that each individual EMS applicant maintain an updated identification photo on file. This photo will be used for identity verification in the office and will also be printed on each individual EMS license to ensure the validity of licensed EMS providers within and outside the state of Alabama.

It is important to remember that the Licensed EMS ID must be able to allow other national organizations as well as the residents of Alabama, identify an individual as an authorized EMS professional. The following requirements will ensure that your photos are acceptable for use by the OEMS&T:

1. Include full face, front view with opened eyes.
2. Photo should be 2x2 inches in size.
3. Photo should be printed in color on thin, photo-quality paper.
4. Photo must be taken in a plain white or off-white background.
5. Photo should be between 1 inch and 1 3/8 inches from the bottom of chin to top of head.
6. Face should have a natural expression with a closed mouth.
7. Photo should not include hats or glasses other than clear prescription glasses.
8. The EMT must present or attach a clean **color** copy of his/her "Drivers License" or Passport.
9. Photo should be taken in business casual attire (shirt w/collar, no T-shirts) or EMS uniform.
10. Place name and social security number on back of the picture.

OR

1. A standard passport photo may be used.
2. The EMT must present or attach a clean **color** copy of his/her "Drivers License" or Passport.
3. Photo should be taken in business casual attire (shirt w/collar, no T-shirts) or EMS uniform.
4. Place name and social security number on back of the picture.

Passport photo info can be found at: [http://travel.state.gov/passport/get/first/first\\_830.html](http://travel.state.gov/passport/get/first/first_830.html)

OEMS&T retains the right to reject any photos that do not comply with the above state requirements.