



**Time to Celebrate
Milestones**
October 1, 2013 – March 31, 2014

Presentation to Accreditation Leadership Team
May 22, 2014
Prepared by Carol Heier, Accreditation Coordinator

October 2013

- The Accreditation Leadership Team (ALT) was reorganized based on the team structure adopted in July 2013.
 - Includes Leads for the 12 Domains, the Document Review Panel (DRP), and the Accreditation Champions
- The ALT nominated Central Office and Public Health Area staff to serve as workgroup members based on their expertise and job assignments
- The Domain 1 Workgroup continued work on the Community Health Assessment (CHA) with organizational and technical support from the University of Alabama at Birmingham, School of Public Health Project Team (UAB Project Team).



October 2013

- The Domain 5 Workgroup was formed to coordinate completion of the Community Health Improvement Plan (CHIP) and the Strategic Plan. They met with the UAB Project Team to draft a plan and process to complete the CHIP.
- The OPM received confirmation from the South Carolina Department of Health and Environmental Control (SC-DHEC) that their legal department had approved the transfer of their performance management system source code to customize for use in Alabama



October 2013

- Work began/continued on the following quality improvement initiatives:
 - A sub-group of Nursing and Tuberculosis (TB) leadership continued work to reformat the current TB protocol and improve staff satisfaction with it.
 - Family Health Services (FHS) and OPM staff began work to enhance the functionality of the Family Planning Clinic Cycle Time Spreadsheet to allow local clinic staff to analyze clinic cycle times more efficiently and more frequently.
 - The OPM collaborated with the Public Health Foundation (PHF) to conduct Part 2 of the Quality Improvement Train-the-Trainer (QI TTT) series that began in August 2013. Ten quality improvement (QI) Teams composed of Central Office, Area, and local health department staff participated. Each QI Team continued work on a mini-QI project of their choosing.



November 2013

- The Domain 1 and 5 Workgroups developed lists of partners and stakeholders to involve in the CHA and CHIP processes and forwarded them for review.
- The OPM, the Communication and Health Marketing Division and the Domain 1 and 5 Workgroups developed a flyer to encourage participation from stakeholders and partners in the accreditation process.
- The OPM requested and began coordinating documentation training to be conducted by the Public Health Accreditation Board.



November 2013

- Work continued on the following quality improvement initiatives:
 - The TB Protocol subgroup met to review, consolidate, and revise focus on flow and procedures.
 - The Bureau of Information Technology (IT) was engaged in the process to enhance the Family Planning Clinic Cycle Time Spreadsheet.
 - The QI TTT series teams continued work on their mini-projects. The OPM collaborated with the PHF trainers and the Video Communications and Distance Learning Division to conduct the post-session video conference. PHF provided technical assistance to the QI Teams, as needed or requested.



December 2013

- The Domain 1 Work Group coordinated efforts with the Public Health Areas to conduct a statewide Community Health Issues Survey to collect health priority data from Alabama residents and organizations.
- Work was continued on the following quality improvement initiative:
 - Baseline data for the Family Planning Clinic Cycle Time Spreadsheet project was calculated. Work on enhancing and testing the spreadsheet programming and functionality continued.



January 2014

- Leads for the 12 Domains, the DRP, and Accreditation Champions finalized their initial Workgroup rosters.
- The ALT charter was finalized to include the Team structure, workgroup roster, and roles and responsibilities of the ALT and workgroups. The ALT began meeting monthly.
- Approximately 6000 usable Community Health Issue Surveys issued by the Domain 1 Workgroup were returned with good representation from various population groups. Staff from various Bureaus began the process to key in the hard copy responses.



January 2014

- All ALT members completed the PHAB on-line orientation training.
- Approximately 110 Domain Leads and Workgroup members participated in documentation training conducted by PHAB. Trainees also included representatives from the Tennessee Department of Health, Mobile and Jefferson County Health Departments, and the Poarch Band of Creek Indians.
- Domain Workgroups began the search for accreditation documentation examples and the development of work plans.
- The Accreditation Champions Workgroup met to coordinate accreditation promotional efforts.
- The OPM facilitated a webinar with the SC-DHEC for Bureau/Program Directors and the Domain 9 Workgroup to preview their performance management system.



January 2014

- Work continued on the following quality improvement initiatives:
 - The TB Protocol subgroup continued revisions on visit standards and procedures and engaged additional members of the TB Workgroup and subject matter experts in the process.
 - FHS and IT staff continued work to enhance the Family Planning Clinic Cycle Time Spreadsheet and engaged Public Health Area staff in the testing process.
 - QI TTT Teams from Public Health Area 10 Environmental Services Division, the Bureau of Family Health Services, the Bureau of Clinical Laboratories, and Public Health Area 3 Family Planning Clinic completed their QI projects.



February 2014

- The OPM selected the Self-Assessment Workbook developed by the Institute for Wisconsin's Health Inc. (IWH) for Wisconsin's local and tribal health departments to use as a tool to complete the ADPH self-assessment. Domain Workgroups began the self-assessment process.
- The OPM worked with IT staff to modify a Lotus Notes TeamRoom application to function as the department's Document Management System (DMS).
- Staff continued the process to key in hard copy responses to the Community Health Issues Survey issued by the Domain 1 Workgroup. Additional data was collected from reliable sources about recognized health status indicators and emerging health issues. The UAB Project Team provided an initial written draft to describe the process being used to complete the CHA.



February 2014

- A Domain 5 sub-group met with the UAB Project Team to select a prioritization method that could be used for the CHIP process.
- The UAB Project Team facilitated a Strategic Thinking Retreat to draft the department's Strategic Plan. Bureau Directors and Public Health Area Administrators attended with the State Health Officer and Deputy Directors. A report from the Strategic Thinking Retreat was drafted and distributed to participants and other leaders.
- The OPM and IT continued work to evaluate and coordinate the transfer of the SC-DHEC performance management system source code and to begin the process to customize it for Alabama.



February 2014

- Work continued on the following quality improvement initiatives:
 - FHS and IT finalized the written instructions for Area clinic staff to enter cycle time data into the enhanced Family Planning Clinic Cycle Time Spreadsheet locally and calculate/analyze results to measure QI efforts. FHS with assistance from IT, OPM, and the Video Communications and Distance Learning Division conducted training for designated Area clinic staff.



March 2014

- The OPM worked with IT, the ALT, and the DRP Workgroup to create, test, modify, and train users of the DMS. The first documentation examples were submitted to the DRP.
- The OPM and the DRP worked with IT to set up a Lotus Notes Discussion application for exclusive use by the DPR to coordinate and conduct the review process and formulate responses to the Domain Leads.
- The OPM worked with IT and the ALT to modify the Employee Documentation Application (EDA) for use by the Domain Workgroups to collect, select, and prepare documentation examples.



March 2014

- The OPM collaborated with IWH to update the Self-Assessment Workbook using the PHAB Standards and Measures, Version 1.5 that are applicable for state health departments.
- An article regarding the department's plan to achieve accreditation, the need for staff involvement, and the PHAB documentation training was included as the cover article in the March 2014 edition of "Alabama's Health", the ADPH staff newsletter. The same edition included an article regarding the QI-TTT training experience and participant feedback.



March 2014

- The Domain 1 Workgroup began analysis of the data collected for the Community Health Assessment to determine the state's top health priorities and further describe key health status indicators. Significant progress was made to draft the report.
- Strategic Thinking Retreat participants met to review the draft of the department's Strategic Plan. They outlined action plans and determined the individuals responsible for moving forward with implementing aspects of the plan.



March 2014

- ADPH received the performance management system source code from the SC-DHEC. IT appointed a project manager and programmer to work on customizing the system for use in Alabama and the OPM met with them for the first time to begin the process.
- Work was continued on the following quality improvement initiatives:
 - The TB Protocol subgroup revised the project timeline (Gantt Chart) and the Nursing Division forwarded their final draft of the protocol to the TB Division for review and comment.
 - FHS and IT finalized programming of the Family Planning Clinic Cycle Time Spreadsheet and planned to release it in April 2014.



THANK YOU!

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STATEMENT OF INTENT



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Alabama Department of Public Health
Public Health Accreditation Board (PHAB)
Accreditation Workgroup Roster
Updated May 13, 2014

State Health Officer: Donald E. Williamson, MD

Deputy Director of Program Operations: Michele Jones

Accreditation Coordinator: Carol Heier

PHAB Accreditation Workgroups

Domain 1 – Conduct Assessment Activities

Leads: Dale Quinney Michele Jones
Stacey Adams

Workgroup:
Albert Woolbright Janice Cook Sondra Reese
Allison Smith Jim McVay Tammie Yeldell
Carrie Shepherd Justin T George Thomas Lee
Chris Haag Krishona Lee William Duncan
Chris Sellers Renae Carpenter
Crystal Franklin Ricky Elliott

Domain 2 Leads – Investigate Health Problems

Leads: Mary McIntyre, MD
Sherry Bradley

Workgroup:
Charlene Thomas Teresa Porter
Dennis Blair Tim Hatch
Jackie Holliday Tina Pippin
John Guarisco Ron Dawsey
Leigh Salter

Domain 3 Leads – Inform and Educate about Public Health

Leads: Jim McVay, DrPA
Sally Palmer

Workgroup:
Arrol Sheehan Michael Smith
Blu Gilliland Richard Burluson
Jennifer Sumner Takenya Taylor
Jonathan Edwards

Domain 4 Leads – Engage with the Public to Solve Public Health Problems

Leads: Chris Haag Jim McVay, DrPA
Bob Hinds

Workgroup:
Dawn Ellis Molly Killman
Dena Donovan Pam Williams
Gloria Boyd Tim Hatch
Ken Reid Viki Brant
Mary Gomillion

Domain 5 Leads – Develop Public Health Policies and Plans

Leads:	Andy Mullins Carolyn Bern	Michele Jones Valerie Cochran
Workgroup:	Cindy Ashley Diane Beeson Jamey Durham	Jane Reeves Teela Carmack

Domain 6 Leads – Enforce Public Health Laws and Regulations

Leads:	Brian Hale Walter Geary, MD	
Workgroup:	Charlie Thomas James (Nate) Horsley Karen Landers, MD Mark Sestak	Mia Sadler Pat Ivie Phyllis Mardis

Domain 7 Leads – Promote Strategies to Improve Access

Leads:	Cathy Caldwell Jamey Durham	Viki Brant
Workgroup:	Carolyn Bern Chris Sellers Dana Driscoll Julia Sosa	Rena Carpenter Ricky Elliot Walter Geary, MD

Domain 8 Leads – Maintain a Competent Workforce

Leads:	Brent Hatcher Jamey Durham	
Workgroup:	Alice Floyd Ann Brantley John Hankins Jora White	Linda Hines Rena Carpenter Trina Parker

Domain 9 Leads – Evaluate and Continuously Improve

Leads:	Carol Heier Mary McIntyre, MD	
Workgroup:	Agnes Oberkor Albert Woolbright Annie Voxel Bernard Linzy Charlene Thomas	Chris Sellers Nancy Wright Patronya Sanks Ron Dawsey Stacey Neumann

Domain 10 Leads – Contribute to and Apply the Evidence Base for Public Health

Leads: Carol Mysinger
Valerie Cochran

Workgroup:

Agnes Oberkor
Debra Hodges
John Hankins
Laurie Stout
Marilyn Knight

Melanie Rightmyer
Renae Carpenter
Sondra Reese
Tracey England

Domain 11 Leads – Governance

Lead: Jeffrey Wright

Workgroup:

Joseph Osenton
Julia Sosa
Lisa Jones

Samarria Dunson
Victor Hunt

Domain 12 Leads – Administration

Leads: Michele Jones
Pat Ivie

Workgroup:

Arrol Sheehan
Brian Hale
Chris Haag
Grover Wedgeworth

James Martin
Jim McVay
Pam Moody
Teela Carmack

Document Review Panel:

Leads: Debra Thrash
Thomas M. Miller, MD

Panel:

Becky Leavins
Harrison Wallace
Janice Cook

Sherry Bradley
Teela Carmack
Valerie Cochran

Accreditation Champions:

Lead: Carol Heier

Workgroup:

Arrol Sheehan
Blu Gilliland
Charles Crawford

Chris Hall
Michael Smith
Patronya Sanks

Office of Performance Management Staff:

Patronya Sanks