



**Public Health Accreditation Board (PHAB)
Accreditation Leadership Team (ALT) Meeting**

Meeting Arrangements

Date: Thursday, February 25, 2016
Scheduled Time: 10:00 – 11:30 AM
Meeting Location: The RSA Tower, Training Room 980, Montgomery, AL
Minutes of Last Meeting Refer to Handout #2 – Draft Meeting Minutes of January 28, 2016

Welcome and Review of Agenda – Carrie Allison

Documents

- Handout #1 - Meeting Agenda

Agenda Item 1: Approval of the Minutes from Last Meeting – Carrie Allison

Review/Approval of Minutes of January 28, 2016 Meeting

- Draft was distributed by email and posted in the PHAB Documents section of the Employee Documentation Application (EDA) on February 24, 2016
- The presentation from the January meeting along with the guidance on appropriate documentation examples as referenced during the presentation are provided today.

Documents

- Handout #2 - Draft Meeting Minutes of December 28, 2015
- Handout #3 – JCDH Presentation File from January ALT Meeting.pdf
- Handout #4 – Guidance on Appropriate Examples.pdf

Agenda Item 2: Old Business – Carrie Allison

Preparing for the Site Visit

- Process to get documentation into ePHAB
- Update on ADAMS and new reaccreditation process

Documents

- None

Agenda Item 3: Old Business – ALT Members

Workgroup/Panel Member Updates/Documentation

- Accreditation Champions Report
- Document Review Panel Report
- Domain Workgroup Reports

Documents

- None

Agenda Item 4: Next Meeting

Date and Time: **Thursday, March 24, 2016, 10-11:30 AM**

Meeting Location: Training Room 980, 9th Floor, the RSA Tower

Proposed Agenda Items:

- Update on ADPH Accreditation Application and Process
- Accreditation Leadership Team Reports