



**Public Health Accreditation Board (PHAB)  
Accreditation Leadership Team Meeting Agenda**

**Meeting Arrangements**

Date: Monday, December 1, 2014  
Scheduled Time: 1:00 – 2:30 PM  
Meeting Location: The RSA Tower, Training Room 980, Montgomery, AL  
Minutes of Last Meeting Refer to Handout #2 – Draft Meeting Minutes of October 23, 2014

**Welcome and Review of Agenda – Carol Heier**

Documents

- Handout #1 - Meeting Agenda

**Agenda Item 1: Approval of the Minutes from Last Meeting – Carol Heier**

Review/Approval of Minutes of October 23, 2014 Meeting

- Draft distributed by email and posted in the PHAB Documents section of the Employee Documentation Application (EDA) on November 20, 2014.
- Approval

Documents

- Handout #2: Draft Meeting Minutes of October 23, 2014

**Agenda Item 2: Old Business – Carol Heier**

Accreditation Leadership Team Charter/Roles and Responsibilities

- General Updates

Documents

- None

**Agenda Item 3: Old Business – Carol Heier**

Workgroup/Panel Member Updates

- Report from Meeting with Poarch Band of Creek Indians on November 19, 2014 – Carolyn Bern, Stacey Adams, and Dale Quinney
- Domain Workgroup Updates - Domain Leads
- Document Review Panel
- Accreditation Champions

Documents

- None

**Agenda Item 4: Next Meeting**

Date and Time: Thursday, January 22, 2015  
Meeting Location: The RSA Tower, Conference Room 1554, 15th floor  
Proposed Agenda Items:

- Update on ADPH Accreditation Process
- Accreditation Leadership Team Reports
  - Updates on specific documentation that is pending submission to the DRP