



**Public Health Accreditation Board (PHAB)  
Accreditation Leadership Team Meeting Agenda**

**Meeting Arrangements**

Date: Thursday, October 23, 2014  
Scheduled Time: 10:00 – 11:30 AM  
Meeting Location: The RSA Tower, Conference Room 1554, Montgomery, AL  
Minutes of Last Meeting Refer to Handout #2 – Draft Meeting Minutes of September 25, 2014

**Welcome and Review of Agenda – Carol Heier**

Documents

- Handout #1 - Meeting Agenda

**Agenda Item 1: Approval of the Minutes from Last Meeting – Carol Heier**

Review/Approval of Minutes of September 25, 2014 Meeting

- Draft distributed by email and posted in the PHAB Documents section of the Employee Documentation Application (EDA) on October 2, 2014.
- Approval

Documents

- Handout #2: Draft Meeting Minutes of September 25, 2014

**Agenda Item 2: Old Business – Carol Heier**

Accreditation Leadership Team Charter/Roles and Responsibilities

- General Updates
- Updated ALT Charter and Attachments
- Updated Accreditation Timeline

Documents

- Handout #3 – ALT Charter and Attachments – Version 1.2 – Updated September 25, 2014  
Handout #4 - Detailed Accreditation Timeline – Updated September 25, 2014

**Agenda Item 3: Old Business – Carol Heier**

Workgroup/Panel Member Updates

- Updated Roster
- Domain Workgroup Updates - Domain Leads
- Document Review Panel
- Accreditation Champions

Documents

- Handout #5- Accreditation Workgroup Roster – Updated October 1, 2014

**Agenda Item 4: Next Meeting**

Date and Time: **Monday, December 1, 2014, 1:00 – 2:30 PM**

Meeting Location: The RSA Tower, 9<sup>th</sup> Floor, Training Room 980

Proposed Agenda Items:

- Update on ADPH Accreditation Process
- Accreditation Leadership Team Reports