



**Public Health Accreditation Board (PHAB)  
Accreditation Leadership Team Meeting Agenda**

**Meeting Arrangements**

Date: Thursday, May 22, 2014

Scheduled Time: 10:15 – 11:15 AM

Meeting Location: The RSA Tower, Board Room, 15<sup>th</sup> Floor  
Montgomery, AL

Minutes of Last Meeting Refer to Handout #2 – Draft Meeting Minutes of April 24, 2014

**Welcome and Review of Agenda – Carol Heier**

Documents

- Handout #1: Meeting Agenda

**Agenda Item 1: Approval of the Minutes from Last Meeting – Carol Heier**

Review/Approval of Minutes of April 24, 2014 Meeting

- Draft distributed by email on May 19, 2014 and posted in the PHAB Documents section of the Employee Documentation Application (EDA)
- Approval

Documents

- Handout #2: Draft Meeting Minutes of April 24, 2014

**Agenda Item 2: Old Business – Carol Heier and Michele Jones**

Review of ADPH PHAB Accreditation Readiness Activities

- Accomplishments
- Statement of Intent

Documents

- Handout #3 – Something to Celebrate - October 1, 2013 to March 30, 2014 Milestones

**Agenda Item 3: Old Business – Carol Heier**

Accreditation Leadership Team Charter/Roles and Responsibilities

- Update on Self-Assessment
- Review Process to Finalize

Documents

- None

#### **Agenda Item 4: Old Business – Carol Heier**

##### Workgroup/Panel Member Updates

- Distribution of Updated Workgroup Roster
- Domain Workgroup Updates - Domain Leads
- Document Review Panel – Debra Thrash
- Accreditation Champions – Carol Heier

##### Documents

- Handout #4 – Accreditation Workgroup Roster – Updated 5-13-14
- Handout #5 – Public Health Accreditation Flyer – Final Draft

#### **Agenda Item 5: Next Meeting**

Date and Time: Thursday, June 26, 2014, 10:00 AM – 11:00 AM

Meeting Location: The RSA Tower, 9<sup>th</sup> Floor, Training Room 980

##### Proposed Agenda Items:

- Update on ADPH Accreditation Process
- Accreditation Leadership Team Reports
- Helpful Hints from the Document Review Panel