



Preserving and Protecting the Public's Health

Public Health Accreditation Board (PHAB) Accreditation Leadership Team Meeting Agenda

Meeting Arrangements

Date: Thursday, April 24, 2014
Scheduled Time: 10:00 – 11:00 AM
Meeting Location: The RSA Tower, 9th Floor Training Room
Montgomery, AL
Minutes of Last Meeting Refer to Handout #2 – Draft Meeting Minutes of March 27, 2014

Welcome and Introductions – Jamey Durham

- New Member – Bob Hinds, Domain 4 Lead

Documents

- Handout #1: Meeting Agenda

Agenda Item 1: Approval of the Minutes from Last Meeting – Jamey Durham

Review/Approval of Minutes of March 27, 2014 Meeting

- Draft distributed by email on April 22, 2014 and posted in the Document Library.
- Approval

Documents

- Handout #2: Draft Meeting Minutes of March 27, 2014

Agenda Item 2: Old Business – Jamey Durham

Update on ADPH PHAB Accreditation Readiness

- National Public Health Improvement Initiative (NPHII) funding discontinued effective September 30, 2014
- Target date to submit Statement of Intent remains May 31, 2014

Documents

- None

Agenda Item 3: Old Business – Jamey Durham

Accreditation Leadership Team Charter/Roles and Responsibilities

- Distribution of Updated Accreditation Leadership Team Roster
- Update – Moving PHAB-related Files from the Document Library to the Employee Documentation Application – Request sent to IT
- Update on Self-Assessment

Documents

- Handout #3 - Accreditation Leadership Team Roster - March 31, 2014
- Handout #4 – Document Review and Self-Assessment Results To Date

Agenda Item 4: Old Business – Jamey Durham

Workgroup/Panel Member Updates

- Distribution of Updated Workgroup Roster
- Domain Workgroup Updates - Domain Leads
 - Activities
 - Status of Work Plans
 - Update/Questions about Posting Workgroup Documentation in Document Library
 - Update/Questions about use of Employee Documentation Application and Documentation Selection
 - Status of Document Review and Self-Assessment
- Document Review Panel – Debra Thrash
- Accreditation Champions – Patronya Sanks

Documents

- Handout #5 – Accreditation Workgroup Roster – April 18, 2014

Agenda Item 5: Next Meeting

Date and Time: Thursday, May 22, 2014, 10:15 AM – 11:15 AM
(Note time change due to change in room availability)

Meeting Location: The RSA Tower, Board Room, 15th Floor

Proposed Agenda Items:

- Update on ADPH Accreditation Process
- Accreditation Leadership Team Reports
- Update on Document Review and Self-Assessment