



Preserving and Protecting the Public's Health

**Public Health Accreditation Board (PHAB)
Accreditation Leadership Team Meeting**

Meeting Arrangements

Date: Thursday, January 28, 2016
Scheduled Time: 10:00 – 11:30 AM
Meeting Location: The RSA Tower, Training Room 980, Montgomery, AL
Minutes of Last Meeting Refer to Handout #4 – Draft Meeting Minutes of December 28, 2015

Welcome and Review of Agenda – Carol Heier

Documents

- Handout #1 - Meeting Agenda
- Handout #2 – Accreditation Workgroup Roster – December 28, 2015

Agenda Item 1: Approval of the Minutes from Last Meeting – Carol Heier

Review/Approval of Minutes of December 28, 2015 Meeting

- Draft was distributed by email and posted in the PHAB Documents section of the Employee Documentation Application (EDA) on January 15, 2016

Documents

- Handout #3 - Draft Meeting Minutes of December 28, 2015

Agenda Item 2: Old Business

ALT Charter

- Update finalized

Documents

- Handout #4 – ALT Charter and Attachments – Updated December 28, 2015

Agenda Item 3: New Business

Speaker Presentation

- Shila McKinney, PHAB Coordinator, Jefferson County Department of Health (JCDH)
 - JCDH Accreditation Overview
 - Preparation for the Site Visit
 - Lessons Learned/What They'd Do Differently
 - Questions from ALT/Discussion

Agenda Item 4: Next Meeting

Date and Time: **Thursday, February 25, 2016, 10-11:30 AM**

Meeting Location: Training Room 980, 9th Floor, the RSA Tower

Proposed Agenda Items:

- Update on ADPH Accreditation Application and Process
- Accreditation Leadership Team Reports