

**Alabama Department of Public Health (ADPH)
Emergency Preparedness Advisory Council
Healthcare Sector Conference Call Minutes**

Date and Time of Call: Tuesday, March 24, 2009 - 0830 to 0930

Call Number: **1-888-776-3766**

Call Room Number: **3251726 press the star (*) key before and after the room number**

Please note this is a new call-in number and call procedure, the call will not be answered by an operator, but by an automated attendant.

Also please be advised that the call will be recorded.

1. Welcome, Identification of committee members in alphabetical order, Review of Agenda (Sallie Shipman)

1. **Ann Brantley**, Hazard Vulnerability Analysis (HVA) Nurse Coordinator, Asst. Center for Emergency Preparedness (CEP) Healthcare Sector Liaison, ADPH, CEP
2. **Zoe Baker**, Black Belt Medical Reserve Corps
3. **Stanley Batchelor**, Human Services Branch Director, Alabama Emergency Management Agency (AEMA)
4. **Dr. John Campbell**, State Emergency Medical Services (EMS) Medical Director, ADPH
5. **Linda Cater**, Alabama Department of Post Secondary
6. **Julie Cobb**, Jefferson County Health Department
7. **Valerie Cochran**, Asst. State Nursing Director, ADPH
8. **Charlie Crawford**, Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) /Medical Reserve Corp (MRC) Coordinator, ADPH, CEP
9. **Jeff Crews**, Jacksonville Hospital
10. **Jim Easter**, Chief Apothecary, Infirmary Health Services
11. **Dr. John G. Fisher**, Director, Alabama Poison Center
12. **Al Fox**, Integrated Health Systems of Alabama
13. **Dr. Wesley Granger**, Associate Professor and Program Director, UAB, Respiratory Therapy Program
14. **Barbara Harrell**
15. **Dr. Jack Hataway**, Medical Director, Chronic Disease Prevention Division & ADPH Leader Healthcare Committee, ADPH
16. **Ashley Hayes**, North Alabama MRC
17. **Ida Henderson**, Infection Control Coordinator, HealthSouth
18. **Mary Hooks**, Macon County Citizens Corp
19. **Tricia Jackson**, Wellness Program Manager, State Employees' Insurance Board
20. **Toni Marie Jones**, Program Director, Volunteer Mobile, Inc (Southwest Alabama Medical Preparedness)
21. **Monica Knight**, Director, Bureau of Communicable Diseases and Emergency Preparedness, Mobile County Health Department
22. **Alitia Longshore**
23. **Sherry Marbury**, Alabama Department of Education
24. **Tom Mock**, Alabama State Board of Education
25. **Dereck Morrison**, Emergency Management Coordinator, Bryan Whitfield Memorial Hospital
26. **Laura Moss**, Executive Director, Madison County Medical Society
27. **Sondra Nassetta**, Surveillance Nurse Coordinator, ADPH, Area 2
28. **Ellis Palk**, Department of Transportation
29. **Valeria Patton**, ADPH
30. **Tina Pippin**, Epidemiology Nurse Manager, ADPH, Division of Epidemiology
31. **Charles Platt**, Center for Domestic Preparedness
32. **Benjamin P. Rackley**, Director, Black Belt Medical Reserve Corps
33. **Jane Reeves**, CEP Nurse Manager, CEP Healthcare Sector Liaison, ADPH, CEP
34. **Sallie Shipman**, HVA Nurse Coordinator, Asst. CEP Healthcare Sector Liaison, ADPH, CEP
35. **Michael Smith**, Colbert County EMA

36. **Scott Taylor**, USA Medical Center
37. **Charles Thomas**, State Pharmacy Director, ADPH
38. **Joyce Thomas**, Education Specialist/ Emergency Preparedness, Huntsville Hospital Emergency Department
39. **Tom Tucker**, Finance Director, Alabama Primary Health Care Association, Inc.
40. **Roy Waite**, Director, EMA Clark County
41. **John Wible**, General Counsel, Alabama Department of Public Health

2. Review and approval of minutes from December 16, 2008 Healthcare Sector Meeting (Sallie Shipman)

Minutes were accepted as presented.

3. Old Business (Subcommittee Co-chair or designee)

Discussion Items:

A. Subcommittee Updates-

Healthcare Coordination/Operational Planning – Sallie Shipman

- **80 ventilators have been purchased and distributed to participating hospitals.**
- **The draft ventilator triage document has been finalized and is available at: <http://www.adph.org/CEP/assets/VENTTRIAGE.pdf>. The initial presentation of the document will be to the Alabama Society of Healthcare Engineering on May 15, 2009. After the initial presentation, further presentations to the six hospital regions will be considered.**
- **ADPH is in the process of conducting these initial assessments. The Alabama Healthcare Disaster Planning Guide is a companion document to the assessment tool. The documents are approved and available at: <http://www.adph.org/CEP/Default.asp?id=495>. During the 3-12-09 call, the County ESF 8 All-Hazards Assessment tool was discussed. The attendees were guided through the tool and the updated website. Each caller accessed the system through their computer for a live simulation during the call. Due to the recommendations from the attendees, a summary guide to instruct and assist utilization of the tools will be developed for the areas and healthcare organizations.**
- **The press release regarding free personal protective equipment (PPE) for organizations with PI operational plans was sent out on 3-12-2009. The area EP teams will be working with participating facilities. Angie Stanley is the CEP contact and can be reached @ 334-206-3987.**

Training and Exercise Planning – Sallie Shipman

- **The Non-CRI Anthrax exercise was held on 3/9/2009 in Florence, AL and included representation from bordering states (MS, TN). A communications exercise within ADPH was conducted 3/11 and a AEMA/ADPH communication exercise is scheduled for 3/24/2009 during the AEMA meeting.**
- **Unknown Biological Agent Exercise or CRI Exercise will be a multi-day even beginning with a discussion-based day long table top**

exercise combined with a drill component, followed on day two by a continuation of the communication drill and a POD set up drill; ending on day three with a POD Patient Flow functional exercise. The scenario will revolve around a purposeful release of a biological agent.

- The Mobile Medical Asset exercise will be held on 7/14-15/2009 with counties in the Montgomery area.
- The Advanced Regional Response Training (ARRTC) Center, located in the University of South Alabama training schedule for '09 includes 8 in-house sessions in Mobile, and 30 Road-shows across the state - 5 sessions for each of the 6 hospital regions. These will start in late January and run thru August 09, and be done at hospitals, public health offices, EMA, or any other appropriately sized community training room. About half of the day will be dedicated to NIMS/HICS. They have cut it down to one full day of lecture and the next half day for specific help for facilities with HTVA, Disaster Plans, HICS, NIMS, etc. The road shows and Mobile classes are having good participation. The schedule is posted on the ARRTC website at: <http://www.arrtc.com/>. Road shows are scheduled as requests are made.
- There will be Pandemic Influenza Awareness training through the Office of EMS and Trauma (OEMST) conducted in April. The target audience is 911 Call Centers and emergency dispatch operators. Participant registration has closed because the courses filled. The dates/location include:
 - April 9, Clanton - Alabama Power Building;
 - April 16 - Atmore - Windcreek; and
 - April 23 - Cullman - Cullman Regional Medical Center.If you have questions please email Katherine Hert at Katherine.Hert@adph.state.al.us in OEMST .

Pharmacy Issues – Charlie Thomas

- Amy Coody, State ALERT Coordinator reported that over 1300 pharmacists have been added to ALERT, although only about 200 have set-up ALERT profiles. All names that were provided to Amy have been added. At the last review, approximately 3% of pharmacists entered into the ALERT system have submitted their personal profile. Amy offered to send another email to the pharmacist if needed. Ann met with Amy Coody regarding the pharmacist ALERT response result. Kelly and Amy will consult with Charlie to determine if a follow-up email needed.
- Heather is working with EMA on POD and CRI planning. Alternate points of distribution: Heather in monthly consultation with Jefferson County EMA. Heather gave a report on the planning progress for the Jefferson County POD sites. They are working with the Jefferson County Board of Education (JCBOE) for 29 POD sites. The MOU is in development. This MOU can be utilized as a template for other counties. There was a meeting held with the JCBOE to discuss the PODs. MOU are not in place but in progress. Charlie pointed out that SNS must have a copy of any MOU's.

- MOU's are in place with Hyundai for alternate distribution site. The next step is to exercise (tabletop) the MOU. Hyundai may be a role model for other alternate dispensing sites for a "Closed POD". This MOU can be utilized as a template for other businesses that have a health clinic within their facility. The closed POD will be available to businesses who maintain a healthcare system within their agency. JCHD is working with UAB for a possible "Closed POD". Carter suggested that Mental Health could serve as a "Closed POD" as well. Charlie stated to coordinate any potential "Closed POD" sites or training with Dena Donovan. ADPH currently has no POD trainings scheduled this year.
- John Fisher discussed an exercise to test the drug information and CRA requirements from CDC. It will be done with the drug information centers at Auburn and Samford and the Poison Control Center. These facilities will be contacted by patients receiving prescriptions during a disaster. The patients will utilize an 800 number printed on the prescription label.

Faith Based/Community and Other Volunteers Sector – Charlie Crawford

- Seven Medical Reserve Corp's (MRC) received grant funding through the Health and Human Services (HHS) ASPR Hospital Preparedness Program.
- The 2009 Volunteer Symposia have been posted in LCMS and are open for registration. Dates are as follows:
Tuesday, June 23, 2009 – Houston County Farm Center (Dothan, AL);
Thursday, June 25, 2009 - The Jackson Center (Huntsville, AL); and
Friday June 26, 2009 - The Renaissance Hotel (Montgomery, AL)
For more information log on to <http://www.adph.org/volunteer/>
- ESAR-VHP: Updates are continually being performed to the database. The most noted will be a deployment tracking module that will function similar to the "My Transcripts" area of LCMS. Disciplines that currently register under the "General Volunteer" will be pulled out and have a registration form dedicated specifically to that discipline. Volunteer Policies and Procedures are being updated.

4. New Business (Sallie Shipman)

Discussion Items:

- A. Demonstration/Simulation of County & Area ESF-8 All-Hazard Assessments, CEP Website, and Alabama Healthcare Disaster Planning Guide – Sallie Shipman
 - Please refer to the presentation located at: <http://www.adph.org/CEP/assets/Dem-SimGuideAssessWeb.pdf>
- B. Healthcare Sector Membership Review – Sallie Shipman
 - Ann and Sallie will be contacting members of the Healthcare Sector Committee to assess each member's willingness to continue to serve. The Healthcare Sector has been in existence since December of 2006 and some members may want to rotate out of the committee. The outstanding attendance and contributions, as well

as the willingness of these members to assist in this effort, has made this sector a success in addressing real issues and concerns related to healthcare. ADPH is appreciative of everyone's participation.

C. Discussion – Initial Presentation for Criteria for Mechanical Ventilator Triage Following Proclamation of Mass-Casualty Respiratory Emergency, May 14, 2009 at Alabama Society of Healthcare Engineering Conference – Dr. Jack Hataway

- The Alabama Society of Healthcare Engineering (through the AlaHA) has requested that ADPH present at their conference in Pensacola, Florida on May 14, 2009. This group includes most of the state of Alabama's hospital emergency planners.

Draft Titles - Collaborative Efforts for Emergency Planning Between ADPH and Healthcare Organizations

- Dr. Jack Hataway - *Criteria for Mechanical Ventilator Triage Following Proclamation of Mass-Casualty Respiratory Emergency*
- John Wible - Legal and Ethical Issues in Healthcare Emergency Management
- Tim Hatch - Environmental Healthcare Issues in Emergencies: Potable Water and Bus Conversion Kits
- Sallie Shipman - Healthcare Emergency Management: Simplifying Requirements from ASPR, FEMA, and TJC

5. New Business, not identified on the agenda (Sallie Shipman):

Discussion items:

- A. Ben Rackley, Director of Black Belt Medical Reserve Corp reported a successful Tuskegee Middle school exercise involving 540 students. He will forward the after action report to Charlie Crawford.
- B. John Wible had several discussion items:
 - There has been very little progress in the consideration of including ADPH and ESAR-VHP volunteers in the emergency management corps through AEMA. This step would provide insurance for these volunteers. Charlie Crawford suggested working with AEMA to move this process forward.
 - Thursday, March 26, 2009, Dr. Contaguglia will present a webcast titled Alternative Standards of Care in Disasters. Please visit the following link for on-demand viewing of this webcast: <http://www.adph.org/ALPHTN/index.asp?id=3424>
 - Alabama Power Company has signed a MOU with ADPH that states they will distribute medications to their employees and dependents within their facility. This MOU could serve as a template for other businesses. John will ask Alabama Power's permission to post the template on the ADPH website.

6. Review date and time of next call, **Tuesday, July 28, 2009** then to be held quarterly on the fourth Tuesday of the month from 8:30 a.m. until 9:30 a.m. (Sallie Shipman)
7. Other topics and announcements (All)
8. Adjourn